

# **Report to the Audit and Governance Committee**



**Epping Forest  
District Council**

**Report Reference: AGC-004-2013/14**

**Date of meeting: 27 June 2013**

**Portfolio: Finance and Technology**

**Subject: Reports from the External Auditor**

**Responsible Officer: Bob Palmer (01992 564279)**

**Democratic Services: Gary Woodhall (01992 564470)**

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## **Recommendations/Decisions Required:**

- (1) To consider and note the reports of the external auditor.**

## **Executive Summary:**

This Committee has within its Terms of Reference the considering of reports made by the external auditor. The first report is the Audit Plan for 2012/13, which summarises the work the external auditor proposes to undertake for the 2012/13 financial year. The second report is the Planning Letter 2013/14, which sets out the proposed fees and programme of work for the 2013/14 financial year.

## **Reasons for Proposed Decisions:**

To comply with the Committee's Terms of Reference and ensure the proper consideration of these reports.

## **Other Options for Action:**

Members could ask for additional information on the audit process.

## **Report:**

- The reports will be presented to the Committee by Mr David Eagles, Partner.

## **Resource Implications:**

Sufficient allowance was made in the original estimates for 2013/14 to cover the fees for the 2012/13 audit year and so no additional resources are required.

## **Legal and Governance Implications:**

There are no legal implications or Human Rights Act issues arising from the recommendations in this report.

## **Safer, Cleaner, Greener Implications:**

There are no implications arising from the recommendations in this report for the Council's commitment to the Nottingham Declaration for climate change, the corporate Safer, Cleaner and Greener initiative or any Crime and Disorder issues within the district.

**Consultation Undertaken:**

None.

**Background Papers:**

None.

**Impact Assessments:**

Risk Management

Action plans will be agreed to address areas of risk identified during the audit.

Equality and Diversity

*Did the initial assessment of the proposals contained in this report for relevance to the Council's general equality duties, reveal any potentially adverse equality implications?* No

*Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken?* N/A

*What equality implications were identified through the Equality Impact Assessment process?*  
N/A

*How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?*  
N/A